



# Liden & Denz Language Centre St. Petersburg Work Experience Programmes

## Internship: Sales & Marketing

We offer an internship in one of the largest full-service law firm operating in Russia today. The firm employs more than 120 attorneys based in offices in Moscow and St. Petersburg and renders legal services in all spheres of Russian law throughout Russia, the CIS and also internationally through partnership networks with leading local law firms in all major capital markets and jurisdictions.

## Marketing Assistant for cooperation with foreign clients

International promotion of the firm, search of prospective clients among expanding foreign companies, private clients as well as government agencies

### Main Duties:

1. Marketing researches of international conditions in the legal business
2. Development of strategy for the placement of the firm into foreign advertisement
3. Finding prospective clients and promotional partners
4. Creating and maintaining a database of existing and prospective clients/partners
5. Web Marketing



Requirements					
<b>General</b>	Higher or incomplete education (preferably law school); highly motivated people. Good level of English; knowledge of business communication and correspondence, high computer and internet skills.				
<b>Russian language/level</b>	<b>A1+/A2</b>	<b>Russian language/Usage</b>	Communication with Russian colleagues, receiving of tasks and reporting		
<b>Working hours</b>	flexible	<b>Hours per week</b>	20	<b>Dress-Code</b>	formal
<b>Minimum age</b>	21	<b>Possible duration of the internship</b>		From 4 weeks till 6 months	