



## ERASMUS+ DATES &amp; PRICES 2018

EPR 1, EPR 2, EPR 3 START DATES											
JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
8*, 15, 22, 29	5*, 12 19, 26	5, 12* 19, 26	2, 9* 16, 23 30	7*, 14 21*, 28	4*, 11 18*, 25	2*, 9, 16*, 23, 30*	6, 13* 20, 27*	3, 10* 17, 24*	1, 8*, 15 22, 29	5*, 12 19, 26	3*, 10 17
The dates with an asterisk are for beginners to start in groups (option available for EPR1); High-Season period: 21 May till 23 September. All Courses will end on Friday, <b>21 December</b> , and will resume on Monday, <b>7 January</b> 2019.											
EPR 4 ONE WEEK START DATES											
JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
n/a	n/a	12	n/a	n/a	25	2, 30	6	n/a	n/a	n/a	n/a
EPR 4 TWO WEEK START DATES											
JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
n/a	n/a	n/a	n/a	n/a	25	30	n/a	n/a	n/a	n/a	n/a

## PRICES 2018 (IN EUROS)

Course type	Hours per week	Lessons per week	Course length	Fee per week from 08.01 to 21.12.18	High season supplement per week from 21.05 to 23.09.18
EPR 1	21	25	1 week	450 €	+ 60 €
			2 weeks	810 €	
EPR 2	22.5	27	1 week	550 €	
			2 weeks	1010 €	
EPR 3	21	25	1 week	610 €	
			2 weeks	1070 €	
EPR 4	29	35	1 week	540 €	
			2 weeks	990 €	

**Fees include:** Tuition, enrolment fee, placement test, end of course assessment test, teaching materials, course certificate, guided group city-tour.

Accommodation type	Fee per week / Fee per additional day
Host family, single room, breakfast*	180 € / +38 €
Half board supplement	60 € / +8.5 €
Friend or partner sharing room with the student, breakfast	180 € / +38 €
Shared flat, single room, no board**	220 € / +220 €
Shared flat deposit	200 €
Hotel	feel free to request hotel price list

\*5 or more additional days = 1 week

\*\*1 or more additional days = 1 week

The following accommodation options are available on request:

- Executive families BB: weekly rate is 250 € (additional day charge - 50 €). HB supplement fee applies as indicated above.

- Executive host-family with private bathroom: supplement to the above weekly rate is 20 €.

- Shared flat (single room) in the school building: 290 € per week.

**For home-stay and shared flat bookings of 2 weeks+** the arrival transfer is provided free of charge (from any airport or railway station). **Departure transfers** can be booked separately.

**Additional charges:** accommodation in host families and shared flats is calculated from Sunday to Sunday. Arrival day MUST be Sunday. For students arriving earlier than Sunday, additional fees will apply (above); a full week rate is applicable for early arrivals or late departures in/from shared flats.

Arrival / Departure transfer	Riga	
	Airport	Railway stations
	40 €	40 €

# LIDEN & DENZ ENROLMENT FORM ERASMUS+ PROGRAMMES

## PERSONAL DETAILS

Surname \_\_\_\_\_ First Name \_\_\_\_\_ Sex \_\_\_\_\_

Address \_\_\_\_\_ Zip/City \_\_\_\_\_ Country \_\_\_\_\_

Tel.(day) \_\_\_\_\_ Tel.(evening) \_\_\_\_\_ Email \_\_\_\_\_

Employer \_\_\_\_\_ Position \_\_\_\_\_

Who to contact in case of emergency during your stay in Latvia \_\_\_\_\_

## COURSE DETAILS (check price list for exact dates)

Course type	Number of lessons / hours per week	From (DD/MM/YY)	Length (weeks)
<input type="checkbox"/> EPR1	25 / 21	___/___/___	_____
<input type="checkbox"/> EPR 2	27 / 22.5	___/___/___	_____
<input type="checkbox"/> EPR 3	25 / 21	___/___/___	_____
<input type="checkbox"/> EPR 4	35 / 29	___/___/___	_____

Mother tongue \_\_\_\_\_ Other languages \_\_\_\_\_

How do you assess your level of Russian (please refer to our level descriptions in the brochure or on the website)?  
 A0-Beginner    A1-Elementary    A2-Pre-Intermediate    B1-Intermediate    B2-Upper-intermediate    C1-Advanced

Previous Russian language courses – Please indicate year of study, place of study, course length and course intensity (lessons/week):  
 \_\_\_\_\_  
 \_\_\_\_\_

## ACCOMMODATION DETAILS

Accommodation type	Requirements/Comments	From (DD/MM/YY)	Length (weeks)
<input type="checkbox"/> Host Family		___/___/___	
<input type="checkbox"/> Shared flat		___/___/___	
<input type="checkbox"/> Hotel		___/___/___	

Transfer services required      Details: \_\_\_\_\_

**We, the undersigned:**

Accept all the conditions of stay as described in the Liden & Denz web site, the PDF Course Description, the Dates and Fees List and the Important Information & Terms of Participation below.

Agree to abide by the rules of Liden & Denz Riga

Confirm that permission to be absent for the course period above has been granted.

Confirm that the Russian language level given on page 1 is a reasonable assessment of the participant's level.

Accept that Liden & Denz Riga reserves the right to alter the course in the case of discrepancies affecting course participation and outcomes, including re-directing to a course other than the one chosen.

Undertake to pay the course and, if applicable, accommodation fees in advance of course commencement in accordance with the exact conditions of payment, including cancellation and refunds.

Undertake to arrange travel insurance for the participant, to include cancellation & medical repatriation.

PARTICIPANT - Signature: ..... Date: .....

**AUTHORISATION by Head Teacher or other person signing on behalf of your school:**

Full Name: ..... Signature: .....

Position: ..... Date / Stamp: .....

**IMPORTANT INFORMATION AND TERMS OF PARTICIPATION**

<b>How to enrol</b>	Please fill out the <b>enrolment form</b> and send it either to our central booking office in St. Petersburg or your local agent. We will confirm the course 24 hours after having received the enrolment. For all One-to-one Courses we require course participants to complete our <b>Needs Analysis Form</b> , which can be obtained from Liden & Denz or our booking agent.
<b>Booking deadlines</b>	For those requiring a visa to Latvia: the booking deadline is <b>3 weeks</b> prior to arrival for courses in our Riga centre.
<b>Terms of payment</b>	Payment of the total amount (including enrolment fee) is to be settled <b>no later than 30 days</b> prior to the course starting date (immediately if enrolling later) by bank transfer.
<b>Latvian visa and residence permit</b>	Latvia is a <b>Schengen</b> country: most students will travel visa-free. Those requiring a Latvian visa (valid for stays up to 90 days within half a year) or a residence permit (for longer stays), will receive the respective support from Liden & Denz. You are advised to check visa policies and costs in the nearest Latvian consulate.
<b>Lesson length</b>	One lesson lasts <b>50 minutes</b> .
<b>Programme cancellation</b>	30-10 days prior to the expected arrival date – 10%, less than 10 days – 25%.
<b>Programme interruption and penalties</b>	Must be communicated in written form at least 15 days in advance. Under no circumstances has the participant the right to reclaim the total fee. A partial reimbursement is at the discretion of Liden & Denz.
<b>Late arrival or absences during the programme</b>	for which Liden & Denz cannot be held responsible, will not be reimbursed. Absences cannot be compensated through additional lessons.
<b>Insurance cover</b>	Participants are asked to check their personal insurance protection including medical repatriation as they are not automatically insured by Liden & Denz against illness, accident, theft, personal liability etc. If a booking agent cannot provide adequate insurance cover, we can advise our clients an international insurer (on request).
<b>Group Courses</b>	If Liden & Denz has to cancel a course for lack of participants at a particular level, the participant will receive <b>one-to-one tuition with 75% of booked lessons</b> during the same period of time. Under no circumstances will the participant receive a refund of the fee.
<b>Accommodation</b>	We do all we can to ensure that participants' requirements are met. However, if we cannot provide the preferred type of accommodation, that does not constitute a case for reimbursement. <b>Host families:</b> Liden & Denz confirms home stay and shared flat accommodation three weeks prior to the course start date (immediately - if enrolling later). If required, host-family change can be organised after arrival, but only on weekends. If a change is required immediately, extra fees will apply (equivalent to one week accommodation costs). <b>Shared flats:</b> Please note that an arrival transfer is compulsory (required for key handover and instructions). <b>Damage deposit:</b> A deposit of 200€ is secured on arrival at the school, by freezing that amount in your account. On your departure, followed by an inspection of your apartment, we will unblock the deposit money the next working day. Costs incurred by damage, breakage or loss will be deducted from your deposit. <b>Private apartments:</b> Apartments are selected prior to arrival according to the information sent by e-mail. If necessary, an apartment can be changed after arrival but not earlier than one full week after arrival date. The apartment change handling fee is 200€. In case of cancellation less than two weeks prior to the arrival date we will charge a cancellation fee of up to 500€.
<b>Change of programme</b>	Liden & Denz reserves the right to change the programme in an appropriate way in case of riots, strikes, war or other events of <b>force majeure</b> . The language centres cannot be held responsible for changes occurring as a result of these events.
<b>Public Holidays 2018</b>	Latvian public holidays: JAN 1; MAR 30; APR 2,30; MAY 1,4; JUN 23, 24; NOV 19; DEC 24, 25, 26, 31. <b>No lessons are held on these days. Compensation is only provided for One-to-one Courses.</b>